

DIAA GIRLS BASKETBALL TOURNAMENT COMMITTEE MEETING

Friday, February 28, 2020 9:00am

John W. Collette Education Center Conference Room A
35 Commerce Way, Suite 1, Dover DE 19904

AGENDA

- I. Greetings, Introductions and Thank you's
 - A. Confidentiality & Committee Professionalism
 - B. Review and Correct the Committee Contact Information Sheet
- II. Team Worksheets, Seeding and Brackets
 - A. Overview of Committee Procedures
 - 1. Gathering of Information - websites4sports
 - B. Double-Check point totals
 - C. Out-of-State Records - Problems, Concerns, Websites out-of-state list
- III. Ranked Eligible Officials
 - A. Recognized Officials' Organizations
 - B. Assignments to Tournament Games
- IV. Game Coverage
 - A. Sportsmanship and Safety Precautions at the End of Games
 - B. Committee Member Assignments
 - 1. All Rounds
 - 2. Arrive 1 hour before start of game - Introduce self to Site Manager, etc.
 - 3. Once assigned - please "show up" at the assigned site
 - C. Update Scores in websites4sports
 - 1. **WINNING** Coach enters score and stats/please remind Coach
 - 2. Committee members call the Chair
 - D. After the Game
 - 1. Scorer should complete statistics in book (Team's and coach's names; date; site; etc.)
 - 2. Take scorebook to next assigned site
 - 3. Game Ball to losing team - all rounds
 - 4. New record established - send e-mail with particulars
- V. Quarterfinals
 - 1. Neutral Sites
 - 2. Selection of larger gymnasiums sites in state
 - 3. Double-Headers
- VI. Semi-Finals and Final Game Committee Assignments
 - A. Will email game assignments
 - B. Tickets for the 'BOB'
- VII. Distribution of Packets / Scorebooks, Balls. Programs, Tickets
 - 1. Tournament Representative
 - a. Take programs to next assigned site
 - b. Count number of programs left from previous site and notify DIAA.
- VIII. Evaluation / Recommendations for 2021-- email any suggestions, changes, etc. to me
- IX. Post-Tournament Meeting -- TBD

X. Other Items for Discussion Only

XI. Public Comment

XII. Adjourn

NOTE: Pursuant to 29 *Del. C.* § 10004(e)(2), the Delaware Interscholastic Athletic Association Girls Basketball Committee's agenda shall be subject to change to include additional items or the deletion of items, including executive sessions which arise at the time of the Committee's meeting. The times designated on the agenda are approximate and are listed for administrative purposes only. The Committee reserved the right to hear any matter out of order during the meeting. The Committee may also take breaks during the meeting.